

MAYOR'S FUND TO END HOMELESSNESS

The City of Long Beach (City) works in collaboration with non-profit and other community partners to address the needs of those experiencing homelessness in our area. Through the City's model Continuum of Care system, sites such as the Multi-Service Center have been able to work together to assist individuals and families experiencing homelessness to achieve self-sufficiency. However, there is still much work to be done.

The Mayor's Fund to End Homelessness (Mayor's Fund) provides small grants to organizations in Long Beach that address significant service delivery needs that are not covered by existing funding and are not considered emergency needs. Donations to this fund could support a variety of critical needs, including:

- Relocation Assistance
- Shelter Services
- Transportation Assistance
- Critical infrastructure improvements and repairs
- Replacement of mission critical equipment
- Move-in Assistance
- Immediate shelter needs

The Mayor's Fund is financed by donations from residents, businesses and community organizations, with most funding coming from an annual campaign. Money disbursed from the Mayor's Fund must be used to benefit people experiencing homelessness in Long Beach.

All approved allocations are for single use only. Recurring funding is not available, but an organization can apply more than once. Allocations from the Mayor's Fund will only be granted to nonprofit or other community agencies serving people experiencing homelessness in the City.

Eligible Applicants:

- Must be a 501(c)(3) nonprofit organization or Long Beach based community group.
- Must have an address located within Long Beach.
- Must currently provide services to people experiencing homelessness in Long Beach.

Mayor's Fund Allocation Recipient Requirements:

- The Agency must submit monthly invoices for reimbursement and back-up documentation that supports the actual expenditures for the service activity allocated from the Mayor's Fund.

Mayor's Fund Allocation Process:

- To request funding, agencies must submit a proposal to the Homeless Services Advisory Committee (HSAC), which should include the following:
 - a. Legal name of the agency requesting the allocation
 - b. Agency's history of serving homeless populations in Long Beach, including services currently provided
 - c. Statement of need; for what exactly the money will be used (itemized)
 - d. A simple project budget with expenditures and requested funds
 - e. Amount requested and impact of one-time Mayor's Fund allocation (grants typically range from \$2,500 - \$10,000)

Proposals should be emailed to HomelessServices@longbeach.gov.

All proposals requesting Mayor's Fund allocations will be reviewed by HSAC and must be approved by the Long Beach City Council.

Funds to be disbursed using cost-based reimbursement and pending MOU execution between the submitting agency and the City via check from the City's agent within two weeks of approval. Upfront grant payments will be considered on an as-needed basis.



CITY OF LONG BEACH

HOMELESS SERVICES ADVISORY COMMITTEE (HSAC)

**APPLICATION FOR MAYOR'S FUND TO END
HOMELESSNESS**

For more information on the Mayor's Fund to End Homelessness, please visit:

<http://www.longbeach.gov/health/services/directory/mayors-fund/>

1. Date: _____

2. Applicant Eligibility

a. Organization: _____

b. Contact: _____

c. 501(c)(3) Number: _____

d. Address:

e. Attach Non-Profit Entity Status Letter

<https://www.ftb.ca.gov/help/business/entity-status-letter.asp>

f. Attach proof of address (rent, utility bill, etc.)



3. Provide the following information (.pdf preferred):

- a. Number of years serving persons experiencing homelessness: _____
- b. Current services provided:
- c. Populations served (e.g. veterans, seniors, LGBTQ, etc.):
- d. Number of persons served in an average month: _____
- e. Amount of money requested: _____
- f. Attach Statement of Need – Please explain your gap need and how the money will be used. One page maximum.
- g. Attach Cost Breakdown of Proposed Project. One page maximum.

4. Signature and Acknowledgement

Date: _____

Signature: _____

Title: _____

Organization: _____

Funding is based upon cost reimbursement. Submission of an application is not a guarantee of funding. Applications will be reviewed by the Homeless Services Advisory Committee and must be approved by the Long Beach City Council.

For more information, please email HomelessServices@LongBeach.gov

